



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

December 20, 2023

Addendum #1: **IFB01032024JKG-G Whitehaven HS HVAC Replacement**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated December 1, 2023. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Item #1 – PART IV: SCOPE OF WORK:

The following line has been added **in addition to** the original scope of work provided:

- Provide one copy of software service tool for each building level and field level controller to enable controller to back-up/restore, configuration, firmware update, diagnostics, and equipment status that is specifically compatible with the BACnet unit level controllers being installed as part of this project. **Any cost associated with this addendum must be included in the base bid amount.** This software shall be registered to the Owner at project completion.

Thank you,
Procurement Services